

KILMINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give notice that on **Monday, 17 March 2025** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows, Clerk

Date: 10 March 2025

Public Open Session: A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes.** Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. ***(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)***

A G E N D A

The meeting will be recorded purely as an aide memoire for the Clerk and the preparation of the draft minutes. Once the draft has been sent to all councillors and published on our website, the recording is deleted.

301. TO RECEIVE APOLOGIES FOR ABSENCE

302. **TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS** *(Councillors are invited to declare disclosable pecuniary interests and other interests in Items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011)*

303. **MINUTES** – to approve the minutes of the meeting held on 20 January 2025.

304. **MATTERS ARISING FROM THE LAST MEETING** (not covered by other agenda items)

305. **PLANNING** (All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council](#) [planning-building-control/planning](#) and type in the relevant application number)

305.1 **Applications to consider at the meeting.**

305.2 **Applications which may have arrived after issue of the Agenda.**

306. **BROADBAND & MOBILE 'PHONE SIGNAL** – update if available from Cllr Hunt

307. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

307.1 **Speed Indicator Device** – an update from Cllr Flower & the Chairman

307.2 **B3092 at Norton Ferris/LHFIG Meeting** – an update from the Chairman

307.3 **Change of Speed limit, Kilmington Common** – an update from the Chairman

307.4 **Holding Pond, the Street** – an update from the Chairman

307.5 **Church Road pot-holes** – an update from the Chairman

307.6 **Parish Steward** – last visit to the parish on 3 March - an update from the Chairman

307.7 **Discretionary Gully Service** – notification by WC to the Clerk (already circulated)

308. PLAYING FIELD

308.1 **Car Parking outside the playing field** – an action for Chairman from last meeting

308.2 **Flooding of the playing field – play area/wet pour in particular** – the Clerk

308.3 **Playing Field Advisory Committee** – latest information

309. LOCAL WILTSHIRE ELECTIONS – 1 May 2025

310. **WHATSAPP/NEIGHBOURHOOD WATCH GROUP** – update from Cllr Moore

311. 80th VE DAY ANNIVERSARY – HOME GUARD CLUB

312. CLERK'S ITEMS

312.1 Costs associated with the Recording of meetings

312.2 Website transfer

313. FINANCE, POLICY & RESOURCES

313.1 Receipts & acknowledgements since last meeting

313.2 Balance of Lloyds Bank accounts at 10.03.2025 & reconciliation to be signed by Chairman

313.3 To review and approve the following Policies/documents (all previously circulated):

Asset Register

Financial Regulations

Effectiveness of Internal Controls

Risk Management

313.4 To approve the following Faster Payment transactions:

<i>Paid since last meeting:</i>		
Lloyds Bank (direct debit)	Bank charges 10.01.25 - 09.02.25	£ 4.25
<i>For immediate payment:</i>		
Mrs R Burrows	Blackmore Vale invoice for grass cutting tender advert	£ 86.40 Inc VAT
Mr G Cotton	Living Chich invoice for Smart SID battery charger	£ 39.99 inc VAT
Web Squared	Website Domain name transfer	£ 18.34
Mrs R Burrows	Amazon invoices for essential safety signs/tape for playing field	£ 43.11 inc VAT
Home Guard Club	Hire of hall for March 2025 meeting	£ 50.00
Mr T Chubb	Repairs and cleaning Playing Field surface/equipment	£500.00
Mr D L Davis	Q4 2024-25 Play Area Inspections	£195.00
Mrs R Burrows	Office expenses 01.09.24 - 31.03.25	£ 22.11 inc VAT
Mrs R Burrows	Q4 2024-25 wages	£ 464.28
HMRC	Q4 2024-25 Clerk's PAYE	£ 108.60

313.5 Estimated Spend v Budget report to 31.03.2024 (previously circulated)

314. DATE OF NEXT MEETING - Monday, 12 May 2025 – **Annual Council** Meeting and Annual Parish Meeting.