

KILMINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give notice that on **Monday, 25 November 2024** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows, Clerk

Date: 19 November 2024

Public Open Session: A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes.** Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. *(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)*

AGENDA

275. TO RECEIVE APOLOGIES FOR ABSENCE

276. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS *(Councillors are invited to declare disclosable pecuniary interests and other interests in Items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011)*

277. MATTERS ARISING

277.1 Defibrillator Unit for Kilmington Common – new unit installed

277.2 Consultation on pre-submission draft Gypsies and Travellers Development Plan Document.

278. MINUTES – To approve the minutes of the Parish Council meeting held on 9 September 2024.

279. PLANNING(All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council planning-building-control/planning](https://www.wiltshire.gov.uk/planning-building-control/planning) and type in the relevant application number)

265.1 Applications to consider at the meeting: None at the date of issue of this Agenda.

265.2 Applications which may have arrived after issue of the Agenda.

265.3 Applications determined/awaiting WC decision since the last meeting (for info only):

PL/2024/06562 Long Knoll Barns, Cokers Lane BA12 7HU application to determine if prior approval is required for proposed change of use from Commercial to Dwelling Houses.

PC Response: Support

LPA: withdrawn by Applicant

PL/2024/07118 Manor Cottage, Butts Lane BA12 6RD variation of condition 2 relating to PL/2024/02348

PC Response: Support

LPA: approved with conditions 16.09.24

280. BROADBAND & MOBILE 'PHONE SIGNAL – Update from Cllr Hunt

281. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

281.1 Speed Indicator Device – update from Cllr Flower

281.2 B3092 junction improvements at Norton Ferris

(a) Highways Improvement form has been received from a Norton Ferris resident – approval required for next stage.

(b) Update if any from Cllr Jeans

281.3 Change of speed limit Kilmington Common - update if any from the Chairman

281.4 Update from WC LHFIFG meeting held on 13 November - Chairman

281.5 Parish Steward - Chairman to report on jobs undertaken on 4 November

- 281.6 Church Road pot-holes – report from the Chairman
- 281.7 Wiltshire Local Electric Vehicle Infrastructure project survey
- 281.8 Holding Pond by The Street and to the side of the B3092 – update from the Chairman
- 281.9 Green Ride signage – the Clerk

282. PLAYING FIELD

- 282.1 2024 Bonfire and Firework Display: Cllr Mrs Hames & Cllr C Reeves to report on event.
- 282.2 Grass cutting –new tender for 1 April 2025
- 282.3 Playing Field Advisory Committee – an update if available
- 282.4 RoSPA inspection carried out 25th Oct – PFAC to report.

283. REPLACEMENT BENCH UNDER COPPER BEACH IN HAREPIT LANE

The old bench was vandalized and a resident has requested PC to replace it – the Clerk.

284. CLERK’S REPORT

- 284.1 Website – not working correctly - Clerk to report
- 284.2 VE 80th ANNIVERSARY CELEBRATIONS – 8 May 2025

285. WILTSHIRE POLICE – report on drop-in session 2 November.

Does Kilmington need to join the Wiltshire Association Neighbourhood Watch?

286. FINANCE, POLICY & RESOURCES

- 286.1 Receipts & acknowledgements since last meeting
- 286.2 Balance of Lloyds Bank accounts at 22.11.24. Reconciliation to be signed by Chairman.
- 286.3 Clerk’s Salary (details of new pay scales circulated to all members).
- 286.4 Payments to be authorised:

<i>Paid since last meeting:</i>		
Jeans Electrical	Installation of defibrillation unit	£ 378.00 inc VAT
Playsafety Ltd	RoSPA annual inspection 2024	£ 146.40 inc VAT
Philip Cowell Garden Services	Removal of wasp nest in playing field	£ 48.00 inc.VAT
Jimmy’s Fireworks	Purchase of fireworks for annual bonfire	£ 486.90 inc VAT
Philip Cowell Garden Services	Annual grass cutting of playing field	£1260.00 inc VAT
A Chubb	Remove & reset gate post playing field	£ 171.62
British Legion Poppy Appeal	Remembrance Wreath	£ 20.00
<i>For immediate payment:</i>		
Stourton & Kilmington Home Guard Club	Hire of meeting venue	£50.00
Community Heartbeat	5 Year Battery Defib unit The Street	£261.00 inc VAT
<i>To approve payments for 30.12.23:</i>		
D L Davis	Play Area Inspections Q3 2024-25	£195.00
Mrs R K Burrows	Salary and allowance Q3 2024-25	TBA
HMRC	PAYE Q3 2024-25	TBA

- 286.5 Lloyds Bank – change in terms and interest rates – the Clerk
- 286.6 Quarterly reports – Clerk will prepare the 3rd quarter report and circulate after 31.12.24.

- 287.1 ANNUAL BUDGET – to consider the annual budget figures (previously circulated by the Clerk)
- 287.2 To approve PRECEPT on Wiltshire Council for 2025/2026.

288. DATE OF NEXT MEETING & FUTURE 2025 MEETINGS

The date of the next meeting will be **Monday, 20 January.**

Dates for 2025 are as follows: 17 March; 12 May; 21 July; 15 September; 17 November. All are Mondays and all will be held in the Stourton & Kilmington Home Guard Club.