

KILMINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give notice that on **Monday, 9 September 2024** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows, Clerk

Date: 2 September 2024

Public Open Session: A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes.** Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. *(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)*

AGENDA

261. TO RECEIVE APOLOGIES FOR ABSENCE

262. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS *(Councillors are invited to declare disclosable pecuniary interests and other interests in Items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011)*

263. WILTSHIRE & SWINDON PREPARED – EMERGENCY SAFETY HUB

Ms Camella Town of Wiltshire & Swindon Prepared to address the meeting and provide information on setting up the Home Guard Club building as the “Emergency Safety Hub” for Kilmington. The Home Guard Club to confirm its agreement to be the “place of safety” in the Kilmington Community Flood Plan.

264. MINUTES – To approve the minutes of the Annual Parish Council meeting held on 8 July 2024.

265. PLANNING(All applications can be viewed on Wiltshire Council’s website [Planning-Wiltshire Council planning-building-control/planning](#) and type in the relevant application number)

265.1 Applications to consider at the meeting: None at the date of issue of this Agenda.

265.2 Applications which may have arrived after issue of the Agenda.

265.3 Applications considered/determined/awaiting WC decision since 15.09.24 (for info only):

PL/2024/06562 Long Knoll Barns, Cokers Lane BA12 7HU application to determine if prior approval is required for proposed change of use from Commercial to Dwelling Houses.

PC Response: Support

LPA: Not yet determined

PL/2024/07118 Manor Cottage, Butts Lane BA12 6RD variation of condition 2 relating to PL/2024/02348

PC Response: Support

LPA: Not yet determined

266. BROADBAND & MOBILE ‘PHONE SIGNAL – Update from the Chairman in Cllr Hunt’s absence.

267. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

267.1 Speed Indicator Device – update from Cllr Flower

267.2 B3092 junction improvements at Norton Ferris – update if any from Cllr Jeans

267.3 Change of speed limit Kilmington Common - update if any from the Chairman

267.4 Parish Steward - Chairman to report on jobs undertaken on 2 September

267.5 Holding Pond by The Street and to the side of B3092 – Chairman to report on recent activity

267.6 Church Road/Cote Lane extension to Tower Road repairs – report from the Chairman

267.7 Winter Preparations PEAS – PC to decide if stocks of salts are required for winter 2024-25.

268. PLAYING FIELD

268.1 2024 Bonfire and Firework Display: PC to decide if this event will be held in November and if so, the Clerk to be asked to inform our insurance company.

268.2 Grass cutting – Cllr Mrs Hames & Cllr C Reeves to report

268.3 Golden Bottle Trust – the Clerk to report

268.4 Playing Field Advisory Committee – an update if available.

268.5. RoSPA inspection – Clerk to report on latest

269. RENOVATION OF THE BUS SHELTER/S - Clerk to report on works carried out.

269.1 Bus service in Kilmington – Clerk to report on information provided by a resident

270. DEFIBRILLATOR UNIT FOR KILMINGTON COMMON – Clerk to give an update

271. THEFTS IN KILMINGTON – PC Pagan of Warminster Area Neighbourhood Policing Team may be in attendance.

SWWAB Area Board meeting 11 September – should we be represented at this meeting?

Does Kilmington need to join the Wiltshire Association Neighbourhood Watch?

272. CLERKS REPORT

272.1 Website – Clerk to inform members of change of Webmaster.

272.2 WALC's Training. Various courses available and details sent to all councillors. Clerk will attend an online training session re. new **Accessibility Regulations** on 10 September which is a free course.

272.3 Consultation on the pre-submission draft Gypsies and Travellers Development Plan Document

273.4 Proposed reforms to the National Planning Policy Framework – Government Consultation

273. FINANCE, POLICY & RESOURCES

273.1 Receipts & acknowledgements since last meeting

273.2 Balance of Lloyds Bank current account at 31.08.2024 & reconciliation to be signed by Chairman

273.3 Instant Saver account - Lloyds Bank – update from the Clerk.

273.4 Payments to be authorised

<i>Paid since last meeting:</i>		
Community Heartbeat	Purchase of new defib unit for The Common	£1704.00 (inc VAT)
<i>For immediate payment:</i>		
Stourton & Kilmington Home Guard Club	Hire of meeting venue (Sept 2024)	£50.00
Citizens Advice Wiltshire	Section 137 donation	£50.00
Mrs R Burrows	Purchase of two basketball nets	£7.99
Mrs R Burrows	Paper/ Inkjet printing April – Aug 2024	£20.77
<i>To approve payments for 30.09.24:</i>		
D L Davis	Play Area Inspections Q2 2024-25	£195.00
ICO (direct debit)	Subscription for Data Protection (policy doc)	£35.00
Mrs R K Burrows	Salary and allowance Q2 2024-25	£418.80
HMRC	PAYE Q2 2024-25	£97.20
<i>To approve payments due before next meeting:</i>		
Jimmy's Wholesale Fireworks	Purchase of fireworks (if approved item 268.1)	TBA
British Royal Legion	Purchase of Remembrance Wreath	£20.00
Playsafety Ltd	Annual Play Area Inspection 2024	TBA

273.5 Clerk's quarterly reports – Clerk will prepare the 2nd quarter report and circulate after 30.09.24.

274. DATE OF NEXT MEETING

The date of the next meeting will be **Monday, 25 November** in the Stourton & Kilmington Home Guard Club.