

# KILMINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give notice that on **Monday, 27 November 2023** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows, Clerk

Date: 20 November 2023

**Public Open Session:** A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes**. Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. ***(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)***

## AGENDA

### 192. TO RECEIVE APOLOGIES FOR ABSENCE

193. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS *(Councillors are invited to declare disclosable pecuniary interests and other interests in Items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011)*

194. MINUTES – To approve the minutes of the meeting held on 18 September 2023.

195. MATTERS ARISING FROM THE LAST MINUTES (not covered by other Agenda items)

195.1 Overgrown hedges, trees and other vegetation – letter not yet written as details awaited from Cllr A Reeves

195.2 Communication with Wiltshire Council Officer and Cabinet Members – clarification sought from Cllr G Jeans

196. PLANNING (All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council](#) [planning-building-control/planning](#) and type in the relevant application number)

196.1 Applications to consider at the meeting: None at the date of issue of this Agenda.

196.2 Applications which may have arrived after issue of the Agenda.

196.3 Applications considered/determined and/or awaiting WC decision since last meeting (for info only):

PL/2022/06380 conversion of agricultural workshop/storage building to form a 2-bed dwelling with associated alterations, parking and amenity space, utilising a new vehicular access already granted planning permission under reference PL/2021/10977 at Treoaks, Butts Lane.

An appeal has been made to the Planning Inspectorate in regard to WC's Refusal in respect of this application and it will be decided on the basis of a Written Representations procedure. The PC supported this application.

### 197. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

197.1 Speed Indicator Device – an update from Cllr Flower

197.2 Additional Signage for The Street – a report from the Chairman

197.3 B3092 at Norton Ferris – an update from Cllr Jeans if present

197.4 Speed Limit Assessment, Kilmington Common – update from LHFIFG meeting (15.11.23), the Chairman

197.5 Parish Steward – update from the Chairman

197.6 Kilmington Snow Plough status – an update from Cllr A Reeves

197.7 Winter Weather – Cllr A Reeves to confirm collection of salt and flood gel bags

197.8 To note carriageway patching, surface dressing of Butts Lane revised date now (29 Nov – 4 Dec) – the Clerk

197.9 Flooding during recent storms and heavy rainfall – the Chairman

198. **PLAYING FIELD** – update from Cllrs C Reeves & Cllr Mrs Hames

198.1 **Annual fireworks and bonfire** – report from Cllr Mrs Hames

199. **SOUTH WEST WILTSHIRE AREA BOARD MEETING – 29 NOVEMBER** – the Chairman

200. **STOURTON & KILMINGTON HOME GUARD CLUB** – the Clerk to confirm correspondence and conversations with the new Committee.

201. **NEW POLICIES FOR DISCUSSION & APPROVAL to RESOLVE** to adopt the documents circulated to all members on 20 Nov 2023.

201.1 **Reserves Policy**

201.2 **Co-Option Policy & Procedure**

202. **FINANCE & RESOURCES**

202.1 Receipts & acknowledgements since last meeting

202.2 Balance of Lloyds Bank account at 20.11.2023 & reconciliation to be signed by Chairman

202.3 To note the Clerk's annual pay award as agreed by NALC backdated from April (details previously circulated)

202.4 To approve the following Faster Payment transactions:

<b><i>Paid since last meeting:</i></b>		
Playsafety Ltd	RoSPA annual inspection 2023	£ 136.20 inc VAT
Philip Cowell Garden Services	Annual grass cutting of playing field	£1260.00 inc VAT
Jimmy's Fireworks	Purchase of fireworks for annual bonfire	£ 484.98 inc VAT
Signs in Motion	Replacement Skate Park signage	£ 144.00 inc VAT
British Legion Poppy Appeal	Remembrance Wreath	£ 20.00
<b><i>For immediate payment:</i></b>		
Stourton & Kilmington Home Guard Club	Hire of meeting venue	£50.00
Mr T J Thornley	Q3 2023-24 website maintenance	£60.00
<b><i>To approve payments for 30.12.23:</i></b>		
D L Davis	Play Area Inspections Q3 2023-24	£182.00
Mrs R K Burrows	Salary and allowance Q3 2023-24*	£505.20
HMRC	PAYE Q3 2023-24	£118.80
<b><i>To approve payment due before next meeting:</i></b>		
Wiltshire Council	25% contribution towards Pedestrian signage The Street	£ 480.00

\*includes back-dated pay award and correction of under payment error.

202.5 **ANNUAL BUDGET** – to consider the annual budget figures (previously circulated by the Clerk)

202.6 **To approve PRECEPT** on Wiltshire Council for 2024/2025.

203. **PARISH COUNCIL WEBSITE** - the Clerk to remind all members of the need to publicise [kilmingtonwiltshire.org](http://kilmingtonwiltshire.org)

204. **DATE OF NEXT MEETING & MEETINGS IN 2024**

The date of the next meeting will be **Monday, 15 January 2024** at 19.30 hrs. in the Stourton & Kilmington Home Guard Club.