

KILMINGTON PARISH COUNCIL

Dear Sir/Madam

I hereby give notice that on **Monday, 18 September 2023** a meeting of Kilmington Parish Council will **take place at 7.00 pm** in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.



Signed by Ruth Burrows, Clerk

Date: 12 September 2023

AGENDA

WELCOME FROM THE CHAIRMAN

PRESENTATION FROM OUTCOMES FIRST - John Seaber, Head of Group Property Development; Kate Stradling, Principal Wessex Lodge School; Louis Hamston, Property Development Manager.

THE FUTURE OF THE OLD KILMINGTON SCHOOL BUILDING

Public Open Session: A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes.** Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. **(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)**

179. TO RECEIVE APOLOGIES FOR ABSENCE

180. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS (*Councillors are invited to declare disclosable pecuniary interests and other interests in Items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011*)

181. MINUTES – To approve the minutes of the meeting held on 17 July 2023.

182. MATTERS ARISING FROM THE LAST MINUTES (not covered by other Agenda items) – None

183. PLANNING(All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council planning-building-control/planning](https://www.wiltshire.gov.uk/planning-building-control/planning) and type in the relevant application number)

183.1 Applications to consider at the meeting: None at the date of issue of this Agenda.

183.2 Applications which may have arrived after issue of the Agenda.

183.3 Applications considered/determined and/or awaiting WC decision since last meeting (for info only):

PL/2022/06380 conversion of agricultural workshop/storage building to form a 2-bed dwelling with associated alterations, parking and amenity space, utilising a new vehicular access already granted planning permission under reference PL/2021/10977 at Treoaks, Butts Lane.

An appeal has been made to the Planning Inspectorate in regard to WC's Refusal in respect of this application and it will be decided on the basis of a Written Representations procedure. The PC supported this application.

184. BROADBAND & MOBILE 'PHONE SIGNAL – update from Cllr Webster

185. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

- 185.1 Speed Indicator Device – an update from Cllr Flower
- 185.2 Date of installation of Additional Signage for The Street, the Chairman
- 185.3 B3092 at Norton Ferris – an update from Cllr Jeans if present
- 185.4 Speed Limit Assessment, Kilmington Common – update from LHFIG meeting, the Chairman
- 185.5 Parish Steward – update from the Chairman
- 185.6 Ash Dieback, The Street – a report on works undertaken on 26 July, Cllrs Mrs Hames
- 185.7 Wilts & Swindon Prepared Resilience Event, 31 Aug – report from Cllr C Reeves, attendee
- 185.8 **RESOLVE to agree** that the Chairman write to identified property and land owners re overgrown hedges, trees and other vegetation - ALL
- 185.9 Kilmington Snow Plough status – Cllr A Reeves/the Chairman
- 185.10 To note carriageway patching, surface dressing of Butts Lane 23 Oct – 1 December

186. **PLAYING FIELD** – update from Cllrs C Reeves & Cllr Mrs Hames

187. **ANNUAL BONFIRE AND FIREWORK DISPLAY** – Cllr Mrs Hames

188. **MODEL STANDING ORDERS 2018 – UPDATED APRIL 2022** – to **RESOLVE** to adopt the document with amendments as circulated to all members on 22 Aug 2023.

189. **NEW POLICIES AS A RESULT OF REVISED STANDING ORDERS** to **RESOLVE** to adopt the documents circulated to all members on 22 Aug 2023.

- 189.1 Information and Data Protection Policy (a requirement to register with ICO item 190.3)
- 189.2 Data Retention & Disposal Policy
- 189.3 Complaints Procedure

190. FINANCE & RESOURCES

- 190.1 Receipts & acknowledgements since last meeting
- 190.2 Balance of Lloyds Bank account at 31.08.2023 & reconciliation to be signed by Chairman
- 190.3 Payments to be authorised

For immediate payment:		
Stourton & Kilmington Home Guard Club	Hire of meeting venue	£50.00
Mr T J Thornley	Q2 2023-24 website maintenance	£60.00
Citizens Advice Wiltshire	Section 137 donation	£50.00
ICO (set up annual direct debit)	Register for Data Protection (policy doc)	£35.00
Mrs R Burrows	Paper and Inkjet printing April – Aug 2023	£14.14
To approve payments for 30.09.23:		
D L Davis	Play Area Inspections Q2 2023-24	£182.00
Mrs R K Burrows	Salary and allowance Q2 2023-24	£375.60
HMRC	PAYE Q2 2023-24	£86.40
To approve payment due before next meeting:		
Playsafety Ltd	Annual Play Area Inspection 2023	*TBA

190.4 Payments over £100 (Clerk to circulate asap after 30.09.23)

190.5 Spend v Budget report to Q2 – (Clerk to circulate asap after 30.09.23)

191. DATE OF NEXT MEETING

The date of the next meeting will be **Monday, 27 November** at 19.30 hrs. in the Stourton & Kilmington Home Guard Club.