

# KILMINGTON PARISH COUNCIL

Dear Sir/Madam,

I hereby give notice that on **Monday, 20 March 2023** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows, Clerk

Date: 10 March 2023

## AGENDA

**Public Open Session:** A maximum of 15 minutes will be set aside prior to the start of the meeting for questions or statements from members of the public; **each person speaking for no longer than 3 minutes.** Please note that any question requiring an answer that needs to be researched will be noted and included in the agenda for the following meeting. Statements will be noted at the meeting, but no discussion will take place unless the topic is on the agenda; any discussion will take place during the agenda item. **(Please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman.)**

### **138. TO RECEIVE APOLOGIES FOR ABSENCE**

### **139. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS.**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011.*

### **140. MINUTES – To approve Minutes of the Annual PC Meeting held on 9 January 2023.**

### **141. MATTERS ARISING FROM THE MINUTES (not covered by other Agenda Items)**

#### **141.1 Site of the Closed Whitesheet School – update from the Chairman**

#### **141.2 Dog Fouling (item 134.2) – update from the Clerk**

### **142. PLANNING**(All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council planning-building-control/planning](https://www.wiltshire.gov.uk/planning-building-control/planning) and type in the relevant application number)

#### **142.1 Applications to consider at the meeting:** None at the date of issue of this Agenda.

#### **142.2 Applications which may have arrived after issue of the Agenda.**

#### **142.3 Applications considered/determined and/or awaiting WC decision since last meeting (for info only):**

**PL/2021/09744** erection of single unit of holiday accommodation at Street Farm, The Street.

**PC Response:** No objection subject to conditions

**LPA:** Approved with conditions on 3 Feb 2023

**PL/2022/03915** erection of a workshop building/provision of an extended service yard for A R Diesels Ltd, Cote Lane.

**PC Response:** Object

**LPA:** Approved with conditions on 25 Jan 2023

**PL/2022/08759** Erection of livestock shelter on agricultural land at Somerleaze, Norton Ferris

**PC Response:** Support

**LPA:** not yet determined

**PL/2022/09485** Installation of additional signage/parking machines/dog waste bins for National Trust

**PC Response:** Support

**LPA:** Approved with conditions on 20 Feb 2023

**PL/2022/09526** Proposed larger porch at Hill View, Kilmington Common

**PC Response:** Support

**LPA:** not yet determined

### **143. BROADBAND COMMUNITY PARTNER – an update from Cllr Webster**

### **144. VoIP & MOBILE NETWORK SERVICES - an update from Cllr Webster**

## 145. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

- 145.1 Speed Indicator Device – update from Cllr Flower
- 145.2 Road repairs to The Street & Butts Lane dip – update from the Chairman
- 145.3 Additional signage for The Street – update from the Chairman
- 145.4 Extra safety measures on the B3092 at Norton Ferris update from the Chairman
- 145.5 Parish Steward - Chairman
- 145.6 Ash Dieback – The Street – update from the Chairman/Cllrs Mrs Hames
- 145.7 Blocks drains reported on My Wilts – update from the Chairman/Clerk
- 145.8 Completed traffic survey on Kilmington Common – update from the Chairman
- 145.9 Butts Lane sign – damaged by a local farmer, cost of replacement - the Clerk

## 146. PLAYING FIELD - update from Cllrs Mrs Hames and C Reeves

## 147. WEBSITE INFORMATION - Councillors are requested to consider and approve the documents (previously circulated) that have been prepared by the Clerk in relation to:

- The Role of Kilmington PC
- Planning
- Meetings

## 148. KING CHARLES III CORONATION – an update from Cllr Webster on the Home Guard Club programme

## 149. FINANCE, POLICY & RESOURCES

- 149.1 Receipts & acknowledgements since last meeting
- 149.2 Balance of Lloyds Bank account at 28.02.2023 & reconciliation to be signed by Chairman
- 149.3 Payments

<b><i>Payments already made and authorised:</i></b>			
Mr T Thornley	Renewal of website domain (budgeted)	£ 17.02	FP
<b><i>To approve the immediate payments of:</i></b>			
Stourton & Kilmington Home Guard Club	Hire of hall for March meeting	£ 50.00	FP
Mr T Thornley	Q4 website maintenance	£ 60.00	FP
Mrs R K Burrows	Expenses (printer ink and paper)	£ 22.48	FP
<b><i>To approve payments for 31.03.22</i></b>			
Mr D L Davis	Play Area Inspections Q4	£175.50	FP
Mrs R K Burrows	Salary and allowance Q4 (after deductions)	£476.40	FP
HMRC	Clerk's PAYE Q4	£111.60	FP
<b><i>To approve payments due before next meeting in May</i></b>			
Mr T Thornley	Annual web hosting charge	£158.16*	FP
	Secure Server	£ 59.99*	FP
Home Guard Club	Contribution towards King Charles III Coronation celebrations	£500.00	FP

\*Exact amounts will be confirmed and published in the Minutes

- 149.4 Election Costs – 4 yearly cycle (email from WC dated 9 Jan/previously circulated) – the Clerk
- 149.5 Payments over £100 to 31.03.2023 full year provisional (previously circulated)
- 149.6 Spend v Budget report to 31.03.2023 full year provisional (previously circulated)
- 149.7 To review Financial Regulations and Standing Orders (attached)
- 149.8 To review and assess the effectiveness of internal controls (attached)
- 149.9 To review Fixed Asset Register (attached)

## 150. DATE OF NEXT MEETING

The date of the next meeting will be **Monday, 22 May** preceded by the Annual Parish Meeting in the Stourton & Kilmington Home Guard Club.

Provisional dates for 2023-24: 17 July; 18 September; 27 November; 22 January 2024; 25 March 2024 (all Mondays)