

KILMINGTON PARISH COUNCIL

Dear Sir/Madam,

I hereby give notice that on **Monday, 7 March 2022** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows, Clerk

Date: 28 February 2022

AGENDA

Public Session: *This provides an opportunity for Members of the Public to raise questions about and comment on items on the Agenda. This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Each member of the public is entitled to speak once only and for no longer than 3 minutes. (Please note that members of the public are no longer permitted to speak once the meeting has begun unless invited to do so by the Chairman).*

52. TO RECEIVE APOLOGIES FOR ABSENCE

53. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011.

54. MINUTES – To approve Minutes of the Annual PC Meeting held on 2 December 2021.

55. MATTERS ARISING FROM THE MINUTES (not covered by other Agenda Items)

55.1 Climate Change (49.) – Cllr Webster

55.2 Website Hosting package costs – the Clerk

56. PLANNING(All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council planning-building-control/planning](https://www.wiltshire.gov.uk/planning-building-control/planning) and type in the relevant application number)

56.1 Applications to consider at the meeting: **None at the date of issue of this Agenda.**

56.2 Applications considered/determined since last meeting:

PL/2021/10876 demolition of a two-storey rear extension and single storey services outbuildings and corresponding replacements, extension to stables/garage and relocation of access drive at **Spadgers, The Street.**

PC Response: Support

LPA: approved with conditions

PL/2021/10977 Formation of new vehicular access to provide separate access to land to the rear of Greenfields, Butts Lane

PC Response: Support

LPA: approved with conditions

PL/2021/11850 proposed single storey side extension to replace existing conservatory and associated alterations at Sawmill Cottage, The Street.

PC Response: No objection

LPA: approved with conditions

PL/2021/09744 erection of single unit of holiday accommodation at Street Farm, The Street.

PC Response: No objection subject to conditions

LPA: Not yet determined

57. BROADBAND COMMUNITY PARTNER UPDATE - Cllr Webster

57.1 VoIP and mobile network services update - Cllr Webster

58. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

- 58.1 Parking outside Playing Field – update Chairman
- 58.2 Speed Indicator Device – update from Cllr Flower
- 58.2.1 Traffic Survey – placement of a metro counter on Kilmington Common – Cllr Flower
- 58.3 Road repairs to The Street & Butts Lane dip – update from Cllr Cotton
- 58.4 Additional signage for The Street – update from Cllr Cotton
- 58.5 To approve the Ditch maintenance/Flood plan – ALL
- 58.6 Green Ride: to ratify notice re. responsibility of maintenance and inform of WC Tree Preservation Order
- 58.7 B3092 Acceleration Lane at Coombe Barn Farm junction – Chairman/Cllr Jeans
- 58.8 Parish Steward - Cllr Cotton

59. PLAYING FIELD - update from Cllrs Mrs Hames and C Reeves**60. FINANCE, POLICY & RESOURCES**

- 60.1 Receipts & acknowledgements since last meeting
- 60.2 Balance of Lloyds Bank account at 28.02.2022 & reconciliation to be signed by Chairman
- 60.3 Payments

Payments already made and authorised:			
Mr T Thornley	Renewal of website domain & Q4 website maintenance (budgeted)	£ 75.82	FP
To approve the immediate payments of:			
Stourton & Kilmington Home Guard Club	Hire of hall for March meeting	£ 50.00	FP
Mrs R K Burrows	Expenses (printer ink, paper and stamps)	£ 28.94	FP
To approve payments for 31.03.22			
Mr D L Davis	Play Area Inspections Q4	£156.00	FP
Mrs R K Burrows	Salary and allowance Q4 (after deductions)	£355.40	FP
HMRC	Clerk's PAYE Q4	£81.40	FP
Home Guard Club	Contribution towards Parish Queen's Platinum Jubilee celebrations	TBA*	FP
To approve payments due before next meeting			
Mr T Thornley	Q1 (Apr-Jun 2022) website maintenance	£60.00	FP
	Annual web hosting charge	£158.16	FP
	Secure Server	£59.99	FP

*Exact amount to be agreed at this meeting and will be confirmed in the Minutes.

- 60.4 Insurance policy – the Clerk
- 60.5 Payments over £100 to 31.12.21 Q1-3 (previously circulated)
- 60.6 Spend v Budget report to 31.12.22 Q1-3 (previously circulated)
- 60.7 To review Financial Regulations and Standing Orders (attached)
- 60.8 To review and assess the effectiveness of internal controls (attached)

61. MYWILTS REPORTING - the Clerk

- 61.1 Emptying of the Playing Field litter bin – case no. 00055273
- 61.2 Damaged "Kilmington" sign on B3092 at The Street turning – case no. 00056803

62. SURPLUS PROPERTY PROCEDURE – land to rear of closed Whitesheet Primary School

To discuss possible Asset Transfer

63. REPLACEMENT POLES AROUND THE VILLAGE PUMP**64. HM THE QUEEN'S PLATINUM JUBILEE 2022 – update from Cllr Webster on HGC plans**

- 64.1 To consider and approve a financial contribution from the PC

65. DATE OF NEXT MEETING

The date of the next meeting will be Monday, 23 May preceded by the Annual Parish Meeting in the Stourton & Kilmington Home Guard Club.

Provisional dates for 2022-23: 5 September; 5 December; 6 March 2023 (all Mondays)