

KILMINGTON PARISH COUNCIL

Dear Sir/Madam,

I hereby give notice that on **Monday, 6 September 2021** a meeting of Kilmington Parish Council will take place at 7.30 pm in the Stourton & Kilmington Home Guard Club. All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business set out hereunder. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows, Clerk

Date: 31 August 2021

*It would be appreciated if any Members of the Public who are intending to come to this meeting, inform the Clerk in advance – either by email (parishclerk@kilmingtonwiltshire.org) or by phone 01747 840371). Covid-19 precautions and restrictions will be in place and all attendees will be required to wear a mask or visor, sanitise their hands and sign in on arrival (bring your own pen). In the unlikely event of too many people trying to attend this meeting, we will restrict access and you may be asked to wait outside. Toilets will not be open. Please go straight to a seat, do not gather to talk/chat with others once inside the room. **Anyone displaying symptoms, tested positive, returned from abroad in the last 14 days should not attend this meeting.***

AGENDA

Public Session: *This provides an opportunity for Members of the Public to raise questions about and comment on items on the Agenda. This section (at the Chairman's discretion may last up to 15 minutes) is not part of the formal meeting of the Council and minutes will not be produced. Each member of the public is entitled to speak once only and for no longer than 3 minutes. **(Please note that members of the public are no longer permitted to speak once the meeting has begun unless invited to do so by the Chairman).***

21. TO RECEIVE APOLOGIES FOR ABSENCE

22. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS.

Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011.

23. MINUTES – To approve Minutes of the Annual PC Meeting held on 24 May 2021.

24. MATTERS ARISING FROM THE MINUTES (not covered by other Agenda Items)

24.1 Defibrillator Unit – update from Chairman

25. PLANNING(All applications can be viewed on Wiltshire Council's website [Planning-Wiltshire Council planning-building-control/planning](https://www.wiltshire.gov.uk/planning-building-control/planning) and type in the relevant application number)

25.1 Applications to consider at the meeting: None

25.2 Applications considered/determined since last meeting:

Application No. PL/2021/04683 Field to the west of B3092 – change of use from Agricultural to holiday let to include 5 Glamping Pods

PC Response: Support with conditions

LPA: Withdrawn 01.07.21

Application No. PL/2021/03114 Conversion of part of redundant barn to form 1-bedroom dwelling at land adjacent to Greenfield, Butts Lane, Kilmington

PC Response: Support with conditions

LPA: Approved by WC Southern Area Planning Committee on 19 August 2021

Application No. PL/2021/04538 Installation of replacement mixing plant in the service yard at the rear (south-east) of the premises at The Highlands, Norton Ferris.

PC Response: Support

LPA: Approved with conditions 12.07.21

26. BROADBAND – update from Cllr Webster

27. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

27.1 Parking outside Playing Field – update Chairman

27.2 Speed Indicator Device – update from Cllr Flower

27.3 Road repairs to The Street & Butts Lane dip – Cllr Cotton

27.4 Ditch maintenance/Flood plan – update Cllr Andrew Reeves

27.5 B3092 Acceleration Lane at Coombe Barn Farm junction - Chairman

27.6 WC policy on rural highway verge mowing

27.7 Parish Steward - Cllr Cotton

27.8 WC winter weather preparations – the Clerk

28. PLAYING FIELD – update from Cllr Chris Reeves

29. ANNUAL FIREWORK DISPLAY – Cllr Chris Reeves (in Cllr Mrs Hames absence)

30. BUS SHELTERS – PROPOSAL FOR RENOVATIONS – Cllr Webster

31. DOG FOULING – options circulated prior to meeting – to agree action plan.

32. MY WILTS REPORTING – update from the Clerk

33. HM THE QUEEN’S PLATINUM JUBILEE 2022 – the Clerk

34. FINANCE, POLICY & RESOURCES

34.1 Receipts & acknowledgements

34.2 Balance of Lloyds Bank account at 31.08.21

34.3 Spend v Budget report Q1 (already circulated)

34.4 Payments

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|-----------------------------------------------------------|--------------------------------------------|---------|----|
| <i>Payments already made</i> | | | |
| WALC (6.6.21) | New councillor training for Cllr Webster | 36.00 | FP |
| Society Local Council Clerks (7.7.21) | Cyber Awareness training for the Clerk | 58.80 | FP |
| <i>To approve the immediate payments of:</i> | | | |
| Citizens Advice Wiltshire | Section 137 donation | £50.00 | FP |
| Mrs R K Burrows | Clerk’s expenses Q1-Q2 | £27.67 | FP |
| <i>To approve payments for 30.09.21</i> | | | |
| Mr D L Davis | Play Area Inspections Q2 | £156.00 | FP |
| Mrs R K Burrows | Salary and allowance Q2 (after deductions) | £355.60 | FP |
| HMRC | Clerk’s PAYE Q2 | £81.20 | FP |
| <i>To approve payments due before next meeting</i> | | | |
| Playsafety Ltd | Annual Play Area Inspection | *TBA | FP |
| British Royal Legion | Wreath for Remembrance Day | *TBA | FP |

*exact amounts should be available for publish in the Minutes

35. WEBSITE

35.1 Provision of Councillor information/photographs

35.2 Policies documentation for publication on our website – the Clerk

36. OPERATION LONDON BRIDGE

37. DATE OF NEXT MEETING

The date of the next meeting will be Monday, 29 November at 7.30 pm in the Stourton & Kilmington Home Guard Club.