

Kilmington Parish Council

Dear Sir/Madam,

All Councillors are hereby summoned to participate in a virtual Parish Council Meeting on Wednesday, 24 March 2021 at 8.00pm. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows - Parish Clerk

Date: 17 March 2021

Due to the current Covid-19 pandemic, the meeting will be held remotely via Zoom the internet conferencing package. If you have questions on any items on the agenda, please contact the clerk. If these cannot be dealt with prior to the meeting, they will be dealt with under the Public Session. Members of the public will also be able to listen live to the meeting - for details of the Zoom link and passwords please contact the Clerk by email: parishclerk@kilmingtonwiltshire.org

Public Session: at the start of the meeting, there is an opportunity for questions or statements from members of the public on any matters concerning the village. *(Please note that members of the public are not permitted to speak once the meeting has begun unless invited to do so by the Chairman).*

AGENDA

199. APOLOGIES FOR ABSENCE.

200. DECLARATIONS OF INTEREST. *Cllrs. are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011.*

201. MINUTES OF THE MEETING HELD ON 25 NOVEMBER 2020. To confirm and approve the previously circulated Minutes as a true and correct record.

202. MATTERS ARISING FROM THE MINUTES (not covered by other Agenda Items)
None

203. PLANNING

(All applications can be viewed on Wiltshire Council's website and type in the relevant application number)

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm>—

a) Applications to consider at the meeting:

Application No: 21/01557/FUL Proposed part demolition, refurbishment, extensions and garaging at 1 Stags Head Cottages, Kilmington.

b) Applications considered/determined since last meeting:

Application No: 21/01282/FUL Proposed demolition of existing single storey side extension, erecting two-storey habitable extension in its place at Thatches, Norton Ferris.

Application No: 21/01263/FUL Proposed change of use from agricultural land to domestic use. Changes to driveway. Erection of triple bay garage with loft space over at Thatches, Norton Ferris.

PC response: (at the time of issue of this Agenda the above two applications are still being considered by PC – their response will be noted in the Minutes of the meeting)

204. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT

- a) Parking outside the Playing Field (Minute 190.a) – the Chairman
- b) Speed Indicator Device – update from Cllr Flower
- c) Road repairs to The Street & Butts Lane dip (Minute 190.c) – update from the Chairman
- d) Flood Plan and Ditch maintenance – update from Chairman/Cllr Reeves
- e) Parish Steward – update from the Chairman

- f) Missing “Kilmington Common” sign (Minute 190.f) - *the Clerk*
- g) Butts Lane – damaged railings (Minute 190.g) – *the Chairman*

205. PLAY AREA

- a) RoSPA report December 2020 – the Clerk
- b) Action plan re RoSPA report – Cllr Mrs Hames/Cllr Reeves
- c) Repair of the Shelter – Cllr Reeves

206. WILTSHIRE REPORTING – items submitted by the Clerk since last meeting

- a) Blocked drains near Kilmington Common – case no. 00013898 – *the Chairman*
- b) Blocked gully at Cote Lane – case no. 00015766 – *the Chairman*
- c) Bridleway gate on land near Coombe Barn Farm – case no. 00013833 – *the Clerk/Cllr Jeans*
- d) Fly-tipping near Brookside, The Street – case no. 00020361 – *Cllr Mrs Hames*
- e) Pot Holes in Butts Lane – case no. 00021537 – *Cllr Meeker*
- f) Pot Holes in New Road, Kilmington Common – case no. 00021540 - *Cllr Meeker*

207. DEFIBRILLATOR UNIT (Cpad) – the Clerk/Chairman

208. WILTSHIRE COUNCIL ELECTIONS – 8TH MAY 2021 – the Clerk

209. PURCHASE OF LAPTOP FOR THE CLERK – SUBMISSION OF GRANT TO SWWAB – the Clerk

210. SECTION 137 DONATION TO “ Murder Most Foul”

A revisit of request for a small donation towards play at St Mary’s Church 18/19 September (see Minute 159 & Minute 173c)

211. FINANCE, POLICY & RESOURCES.

- a) Monies received since last meeting
- b) Balance of Lloyds Bank account at 28.02.21
- c) Up-dated Spend v Budget current financial year report (previously circulated)
- d) To approve the following payments:

| Name/payee | Purpose | Amount £ | Payment method |
|-----------------|--|-------------|-------------------|
| T J Thornley | Domain name renewal & remote log in (already paid) | 35.82 | Already paid |
| Mrs R K Burrows | Clerk’s expenses - Postage & stationery | 27.56 | Bank Transfer |
| Mrs R K Burrows | Clerks salary & allowance Q4 2020-21 | 301.20 | Bank Transfer |
| HMRC | PAYE Q4 2020-21 | 67.80 | Bank Transfer |
| D L Davis | Play Area Inspections Q4 2020-21 | 156.00 | Bank Transfer |
| Antony Chubb | Repairs to the Playing Field Shelter | 697.00 | Bank Transfer |

- e) To review Financial Regulations and Standing Orders – (previously circulated)
- f) To review the Asset Register (previously circulated)

212. Date of Next Meeting: the Annual General Parish Council meeting will be held at the Home Guard Club on either Wednesday 19th or Thursday, 20th May 2021 preceded by the Annual Parish Meeting.