

## KILMINGTON PARISH COUNCIL MEETING

HELD ON WEDNESDAY 25 NOVEMBER 2020 AT 8.00 PM BY ZOOM VIDEO CONFERENCE

**PRESENT:** Cllrs G Cotton (Chairman), Mrs E Hames (Vice-Chairman), M Curtis, R Flower, G Hunt, I Meeker and C Reeves.

**In attendance:** Cllr George Jeans (joined at 20.56) and Mrs Ruth Burrows (Clerk & RFO)

The Chairman opened the meeting at 20.03 hrs, welcomed everyone present and explained the arrangements for conducting the Zoom meeting.

### PUBLIC SESSION

There were no members of the public in attendance.

#### 184. TO RECEIVE APOLOGIES FOR ABSENCE.

- None received.

#### 185. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS.

- None received.

**186. MINUTES:** the minutes of the remote Council Meeting held on 2 September 2020 were approved and signed by the Chairman as a correct record.

#### 187. MATTERS ARISING FROM THE MINUTES (not covered by other Agenda Items)

**a) Fireworks Display (item 177.):** Cllr Mrs Hames said that in view of the second national lockdown announced at the end of October, the decision not to go ahead with the annual display had been the right one.

**b) Missing finger on post/zig-zag bend sign at Yarnfield Gate (176.f):** the Clerk said that Wiltshire Council (WC) are not prepared to repair the sign because it is considered criminal damage and that it has already been replaced twice before. It will have to remain without the "Kilminster" finger. A discussion followed and it was RESOLVED that the positioning of this sign was such that it should be repaired. The Chairman agreed to contact a local resident, Mr Chubb, to find out if he would be willing to undertake the work and at what cost. It was noted that the zigzag warning sign was back in place.

**Action: Chairman**

#### 188. PLANNING (All applications can be viewed on Wiltshire Council's website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

**a) Applications to consider at the meeting:** None

#### **b) Applications considered/determined since 2 September 2020 meeting:**

**20/06156/FUL** erect oak framed pergola to the side elevation at Somerleaze, Norton Ferris.

Parish Council response: Support

LPA response: Approved with conditions 14.09.20

**20/06169/FUL** conversion of redundant barn to form 2-bed dwelling on land adjacent to Greenfield, Butts Lane.

Parish Council response: Support subject to conditions. LPA response: Refused 29.09.20

**189. BROADBAND - Openreach Community Fibre Partnership initiative:** the Chairman reported that further Open Reach cables had been laid along the Street from the B3092 to just passed the green box. Nothing official has been received on this matter. Cllr Mrs Hames said that a hole had

appeared by the side of the road where the engineers had worked; it had just been left so she assumed that another gang of workers would be along to repair it. She would monitor the situation.

#### **190. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT**

**a) Parking outside Playing Field:** the Chairman said that he has sent the suggested draft of the letter Ms J Watts of WC Highways could send to the Parish Council for them to forward to the National Trust (NT) concerning their response to our proposal to remove the hedge to make provision for parking bays and her response is awaited. If the NT can be persuaded to lift their ban on the proposed scheme, we can then start to look at how we are going to achieve our goal. Cllr Meeker is well aware of what is required, and will be able to bring together volunteers and we will be able to look into obtaining some possible grants to help pay for the works.

The Chairman said he had been contacted regarding a problem with one of the Brookside residents who was not taking their waste bins back to the house after collection and that they were permanently left by the side of the road, by the playing field, which was adding to the problems along that stretch of road. The Clerk was asked to send a polite letter to the resident involved asking them remove the bins, back to the house, after collection. **Action: the Clerk**

Cllr Mrs Hames reported there had been a flood in recent days just outside her property following works being undertaken near the BT pole outside the playing field. Bollards had been put all along the area and drains had been covered up with crisp packets, resulting in a build up of debris. In addition, the 30 mph sign had been dumped on the bank by the side of the road.

**b) Speed Indicator Device:** Cllr Flower said there was no news to report since the last meeting. We are due to have the SID for the month of December.

**c) Road repairs to The Street & Butts Lane dip:** a lengthy discussion took place on the repairs, which have been carried out this year. Cllr Meeker said the Butts Lane repairs were a disgrace and if this was the standard of work, then why are WC bothering at all? Cllr Jeans had been in contact with WC concerning the repairs to The Street, following our September meeting. He also reported that Atkins a road repair contractor was no longer working for WC. There had also been complaints from Zeals and West Knoyle PC's on works undertaken on their roads. Cllr Jeans said that photographs should be taken of the sub-standard work and submitted to WC. The Chairman asked how was it that no follow up to check on the works undertaken by contractors was being done by WC. It was RESOLVED that the Clerk would draft a letter of complaint to WC expressing the PC's concerns and request that the repairs to both roads be carried out again to an acceptable standard. **Action: the Clerk**

**d) Ditch maintenance/Flood plan:** the Chairman said that some remote training sessions had been organised by Renate Malton of WC using Microsoft Teams. However, he had been unable to link into this software as he had discovered when he tried to join a SWWAB meeting last month. Unfortunately, therefore he and Cllr Reeves had not been able to attend. However, the Chairman stated that he had now resolved the Teams problem and would attempt to set up another session with Renate Malton & Cllr Reeves.

**e) Parish Steward:** the Chairman reported that he had provided a list, with photos, of all of the blocked surface water drains and gullies on The Common, New Road & Butts Lane to our Parish Steward (PS); he had cleared them all apart from one in Cote Lane where the concrete block was too heavy for him to move and the gullies in the dip in Butts Lane. Cllr Meeker asked why the WC gully sucker had come into the village the very next day and repeated all the work the PS had done the previous day. The only explanation was that our PS had asked for the vehicle to clear the one drain he could not manage and it had turned up the next day and gone all along Cote Lane, Butts Lane, Kilmington Common and The Street.

**f) Missing "Kilmington Common" sign:** the Clerk had nothing to report, she had followed this item up with Ringway who are producing the sign but had not heard back from them. **Action: Clerk**

**g) Railings in Butts Lane:** the Chairman said all of the residents affected had been contacted and there were no objections to the removal of the railings. We are now waiting to hear back from David Button of WC Highways, as his approval must be sought before we can arrange for them to be taken down.

**h) Winter Salt (PEAS) – Snow Plan:** the Clerk said that there was no PEAS scheme in operation this year. She has undertaken an audit of the grit bin in Cote Lane and it is nearly full. This was reported to the Winter Weather team at WC and she had been in touch with Cllr Reeves to find out if we needed any salt for the coming winter, as some small supplies might be available if required. He had told her that he felt we had sufficient for the next winter. Cllr Mrs Hames said she thought there might also be a small supply of salt on her premises.

**191. R & J VEHICLES LTD - SCRAP METAL YARD:** the Chairman has been in contact again with the Enforcement Officer from WC Planning Department who confirmed that their file is now closed, as everything appears to be in order insofar as the existing planning permission for the premises is concerned. **Item closed.**

**192. PLAY AREA:** Cllrs Mrs Hames said that there was little to report as we are still awaiting the annual inspection report from RoSPA. The Clerk said she had chased this up but the inspector is very much delayed due to Covid-19. Cllr Reeves said that repairs to the wooden shelter were needed as the floor (decking boards) had become unstable; this was something that Darren Davis had reported following one of his weekly inspections. It was agreed that Cllr Reeves should obtain a quote from Mr Chubb for the works. **Action: Cllr Reeves**

**193. NEW DEFIBRILLATOR UNIT (cPAD):** the Clerk said that the response to parishioners for donations towards the new unit had been very good and she has written to thank them all on behalf of the PC. A total of £825 had been received including the sum from the Amenity Fund and Lloyds bank compensation payments. It was RESOLVED that this balance be paid to Community Heartbeat as soon as possible, being the outstanding amount due to them (*see item 197c*). The Clerk said that Ian Cameron, our cPAD co-ordinator has been trying to contact Mr Lund the owner of Thenford to gain access so that the electric supply can be connected but she could not confirm this has yet been done. **Action: Clerk**

**194. WHITESHEET CE PRIMARY ACADEMY – COMMUNITY CONSULTATION:** the Chairman said that after our meeting in September, a community consultation document from the Diocese of Salisbury Academy Trust (DSAT) had been received and our comments sought. After circulation to all members, a reply had been sent to say that the PC understands and accepts that due to the current and projected reception class pupil numbers; there is no justification for maintaining the Kilmington School as an educational unit. The PC regretted the loss of the school but understands the reasoning. Earlier this week a response had been received back from DSAT indicating there had been no objections to the closure. The property has to be sold and the proceeds will be returned to the Hoare family. The playing field behind the school belongs to WC and will presumably be sold off. The School House is being rented and it is thought that it will be 2 or 3 years before anything further happens.

**195. Tis the Future:** the Clerk had forwarded details to all members of a new venture being undertaken by Tisbury PC in connection with a zero-plastic, electric powered, mobile refill shop which is community owned and run. It will run to a timetable around all neighbouring villages and, if sufficient interest, would be prepared to make Kilmington a regular stop. Cllr Mrs Hames said she would put something into the Pink Paper to see if there was any interest and also try to put a piece in to promote our new website.

**196. SWWAB: Priorities of Local Projects –** the Clerk had circulated a document from the SWWAB asking for comments and questions on priorities, projects and initiatives for South West

Wiltshire. If any were received, she would forward to Karen Linaker, WC Community Engagement Manager.

#### 197. FINANCE

**a) Receipts since last meeting:** the Clerk reported that a total of £760 had been received into the bank account since the last meeting - £647 donations from residents and the Amenity Fund for the new cPAD unit and a further £113 from Lloyds Bank as a compensation payment for a duplicate payment they had made which had caused the Clerk much stress and extra work.

**b) Balance of Lloyds Bank account:** the Clerk reported that the current balance of the Lloyds Bank account at 31.10.20 was £10573.27 and this reconciles with the bank statement of the same date. The Chairman duly signed the Bank Reconciliation form.

#### **c) Payments:**

<b>Accounts paid since last meeting:</b>			
British Royal Legion	Wreath for Remembrance Day	£17.00	FP
Mr Jim Kingsbury	Annual Playing field grass cutting	£700.00	FP
Playsafety Ltd	Annual Play Area Inspection (already authorised invoice not received)	£132.60	FP
<b>To approve immediate payments:</b>			
St John's Ambulance	Section 137 donation	£50.00	FP
Community Heartbeat	Balance payment of new defibrillator	£825.00	FP
<b>To approve payments for 31.12.20</b>			
Mr D L Davis	Play Area Inspections Q3	£156.00	FP
Mrs R K Burrows	Salary, backdated salary & allowance Q3	£325.80	FP
HMRC	Clerk's PAYE Q3	£73.80	FP
<b>To approve payments due before next meeting</b>			
SLCC (31.01.21)	Annual subscription for Clerk's membership	£67.00	FP

FP = faster payment via Lloyds Bank internet banking

**d) Spend against budget to 31.10.20:** the Clerk had circulated the latest spreadsheets to all members prior to the meeting and there were no questions.

**e) Payments over £100 to 31.10.20:** details had been circulated prior to the meeting and these will be uploaded onto the website.

**f) To consider Annual Budget 2021-2022:** the Clerk had circulated the details prior to the meeting along with a set of notes. There were no questions and it was proposed by Cllr Mrs Hames, seconded by Cllr Reeves and agreed by all that the draft budget, as prepared, be agreed. For the record, the Clerk will post this on the website as an addendum to the minutes.

**g) To approve Precept on Wiltshire Council for 2021/2022:** RESOLVED to approve the precept of £7119.00 for 2021-2022 on proposal made by Cllr Mrs Hames, seconded by Cllr Cotton and carried with a unanimous vote. The Clerk will arrange for the Chairman to sign the appropriate forms by the due date.

**Action: Clerk**

**h) Kilmington News** – the Clerk informed the meeting that a letter of thanks had been received from Kilmington News for the annual donation paid in June.

**198. DATE OF NEXT MEETING:** The date of the next meeting will be Wednesday 24 March 2021 probably remote depending on Covid19 situation.

The meeting closed at 22.06

*Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*

**NOTE: The minutes will be reviewed and formally ratified by the PC at the next meeting**

Signed.....

Date.....

DRAFT