

## Kilminster Parish Council

Dear Sir/Madam,

All Councillors are hereby summoned to participate in a virtual Parish Council Meeting on Wednesday, 2 September 2020 at 8.00pm. Members are reminded that the Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status or disability), Crime & Disorder, Health & Safety and Human Rights.

Signed by Ruth Burrows - Parish Clerk

Date: 26 August 2020

Due to the current Covid-19 pandemic, the meeting will be held remotely via Zoom the internet conferencing package. If you have questions on any items on the agenda, please contact the clerk. If these cannot be dealt with prior to the meeting, they will be dealt with under the Public Session. Members of the public will also be able to listen live to the meeting - for details of the Zoom link and passwords please contact the Clerk by email: [parishclerk@kilminsterwiltshire.org](mailto:parishclerk@kilminsterwiltshire.org)

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### **PUBLIC SESSION**

If required a short period of time will be set aside prior to the start of the meeting for any questions pre-submitted by members of the public, to the Clerk, on any item on the agenda. No discussion will take place unless the topic is already on the agenda.

### **AGENDA**

#### **170. TO RECEIVE APOLOGIES FOR ABSENCE.**

#### **171. TO RECEIVE ANY DECLARATIONS OF INTEREST FROM MEMBERS AND TO CONSIDER REQUESTS FOR NEW DPI DISPENSATIONS.** Cllrs. *are invited to declare disclosable pecuniary interests and other Interests in items on the agenda as required by the Kilminster Parish Council Code of Conduct for Members and by the Localism Act 2011.*

#### **172. MINUTES** - to approve Minutes of the remote Parish Council Meeting held on Tuesday, 2 June 2020 as a true and correct record (previously circulated).

#### **173. MATTERS ARISING FROM THE MINUTES** (not covered by other Agenda Items)

**a) SW Wiltshire Area Board initiative Real Madrid Football training** – item closed

**b) VE Day 75<sup>th</sup> Anniversary Celebrations** – cancelled due to Covid-19 - the Chairman

**c) Donation to Kilminster Murders of 1556 Play** – the Chairman

#### **174. PLANNING**(All applications can be viewed on Wiltshire Council's website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

##### **a) Applications to consider at the meeting:**

**20/06156/FUL** erect oak framed pergola to the side elevation at Somerleaze, Norton Ferris.

**20/06169/FUL** conversion of redundant barn to form 2-bed dwelling on land adjacent to Greenfield, Butts Lane.

##### **b) Applications considered/determined since 12 March 2020 meeting:**

**20/00646/FUL** extend existing south-west facing gable end to form new carport and annexe (retrospective application) at The Cowshed, Kilminster Common

**PC response:** No comment

**LPA:** approved with conditions 16.03.20

**20/02149/FUL** extension to existing covered yard and positioning of a caravan for workers at Coombe Barn Farm, Norton Ferris

**PC response:** Support

**LPA:** approved with conditions 03.06.20

**175. BROADBAND - Openreach Community Fibre Partnership initiative - Chairman**

**176. HIGHWAYS, RIVERS, FOOTPATHS & TRANSPORT**

- a) Parking outside Playing Field (Minute 156.a) – *Cllrs Meeker & Cotton*
- b) Speed Indicator Device – update from *Cllr Flower*
- c) Road repairs to The Street & Butts Lane dip – *the Chairman*
- d) Ditch maintenance/Flood plan – *Cllr Reeves*
- e) Parish Steward - *the Chairman*
- f) Missing “Kilmington Common” sign – *the Clerk*
- g) 2 items for Butts Lane: “Railings” – *the Chairman* & “Missing Sign” – *the Clerk*

**177. FIREWORKS DISPLAY – Cllr Mrs Hames and Cllr Reeves**

**178. R & J VEHICLES LTD - SCRAP METAL YARD – the Chairman**

**179. PLAY AREA – an update from Cllr Mrs Hames and Cllr Reeves**

**180. FINANCE**

- a) **Receipts since last meeting** – *the Clerk*
- b) **Balance of Lloyds Bank account at 31.08.20** – *the Clerk*
- c) **To approve the immediate payments of:**

Citizens Advice Wiltshire	Section 137 donation	£50.00	FP
St John’s Ambulance	Section 137 donation	£50.00	FP
Mrs R K Burrows	Clerk’s expenses	£29.48	FP
<b>To approve payments for 30.09.20</b>			
Mr D L Davis	Play Area Inspections Q2	TBA	FP
Mrs R K Burrows	Salary and allowance Q2	£288.90	FP
HMRC	Clerk’s PAYE Q2	£64.80	FP
<b>To approve payments due before next meeting</b>			
Playsafety Ltd	Annual Play Area Inspection	TBA	FP
British Royal Legion	Wreath for Remembrance Day	TBA	FP

FP = faster payment via Lloyds Bank internet banking

- d) **Clerk’s annual salary increase** – update from the Clerk
- e) **Spend against budget to 31.08.20** (report previously circulated)
- f) **Payments over £100 to 31.08.20** (details previously circulated)
- g) Emails of thanks received for donations paid in June – *the Clerk*

**181. UPDATED WEBSITE – the Clerk**

**182. VENUE FOR FUTURE PC MEETINGS - the Chairman**

**183. DATE OF NEXT MEETING**