

# *KILMINGTON PARISH COUNCIL*

*Parish Clerk – Mrs. L. C. Wood*

**Minutes of a Parish Council meeting held on Thursday, 26<sup>th</sup> November 2015, at 7.30 p.m. in Whitesheet CE Primary Academy.**

**Present:** Cllrs. G. Cotton (Chairman), Mrs. E. Hames (Vice-Chairman), R. Flower, G. Hunt, N. Meeker & C. Reeves  
Also PCSO Peter Tcherniawsky & Wiltshire Councillor G. Jeans

**Meeting convened at 7.35 p.m.**

## **Public Session - None**

*This provides an opportunity for members of the public to raise questions about and comment on items on the agenda. The Chairman will re-convene the Parish Council meeting after the public session (please note that members of the public are no longer permitted to speak unless invited to do so by the Chairman).*

**Apologies for absence** received from Cllr. M. Curtis

## **118. To receive any declarations of interest from Members and to consider requests for new DPI dispensations.**

*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kilmington Parish Council Code of Conduct for Members and by the Localism Act 2011.*

**None**

**119. Minutes** – The Minutes of the Parish Council meeting held on Thursday, 17<sup>th</sup> September 2015 were approved and signed as a correct record of proceedings.

## **120. Matters Arising**

**a) Proposals for 40 mph roundels & repeater signs for Kilmington Common (see Minute 111a)** – Members were pleased to note that the 40mph roundels had been painted on the road but the repeater signs were yet to be installed.

Cllr. Jeans provided the Parish Council with the criteria for volunteers to operate the South West Wiltshire Speed Indicator Device (SID) programme. Cllr. Jeans granted approval for Cllrs. Reeves & Flower to erect the SIDS and charge & change batteries providing that they comply with the criteria & insurance requirements. Cllr. Jeans did say that the batteries were proving to be a bit unreliable.

**b) Superfast Broadband (see Minute 112a)** – the Chairman pointed out that the bottom of The Street has now benefited from faster broadband. Fibre optic cables have been enabled at Norton Ferris and reach up to the point of the phone box in The Street but ‘superfast’ it is not. The Chairman said that he did not think there was much chance of Openreach getting broadband to the rest of the village but he did think that there was a good chance that a project with Wessex Internet could be viable although it would cost somewhere between £6k & £8k. If 20 or 30 householders would use that service then it would help to absorb the cost. The Chairman thought that it would be useful to form a working group to look into this. Cllr. Jeans said that there may be a possibility of an Area Board Grant but also pointed out that Wiltshire Council will give out a grant of £350 to individuals to cover the installation & equipment costs of satellite broadband to those who are unable to get Superfast Broadband cover. The problem with satellite broadband is latency – it takes a lot longer to stream something than fibreoptic and again, it is not superfast. Members agreed, at the meeting, that a working group should be formed to look into the options of providing superfast broadband in the village and also if the findings of the working group are such that they need to apply for a grant then the Parish Council gave authority for them to do so.

**c) Transparency Code – website – quotes, grants etc (see Minute 116c)** – The Clerk confirmed that she had received a grant from the Government’s Transparency Fund to enable the Council to provide a website in order

to comply with Transparency Code. She also confirmed that Mr. Tim Thornley of Teeandee Design had been instructed to produce the website for the council under the name of kimingtonwiltshire.org

### 121. Reports

**a) Wiltshire Councillors report** – Cllr. Jeans had nothing specific to report.

**b) Neighbourhood Police report** – PCSO Peter Tcherniawsky reported that they were now in last but one week of System Operational Thinking which meant that he was now operating out of Warminster. He hoped to arrange for officers to come and do speed checks in the village and confirmed that there had been another break in to a car parked along Tower Road.

### 122. Planning

(All applications can be viewed on Wiltshire Council's website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

**a) Applications to consider at the meeting: - None**

**b) Applications considered/determined since last meeting:**

Application: 115/08564/FUL Full Planning  
Proposal: Erection of roof over existing outside yard used for livestock  
Location: Coombe Barn Farm, Coombe Barn Lane, Norton Ferris, Warminster. BA12 7HS  
Parish Council's response: Support  
Wiltshire Council's decision: Approve with conditions

Application: 15/09487/FUL Full Planning  
Proposal: Single storey rear extension with partial flat roof balcony and partial pitched roof.  
Location: Cloudlands, Kilmington Common, Kilmington. BA12 6QY  
Parish Council response: Support  
Wiltshire Council decision: Not yet determined

### 123. Highways, Rivers, Footpaths & Transport

**a) Highway & footpath issues for My Wiltshire App** – There were no issues reported and the Clerk confirmed that the Parish Steward scheme would be reintroduced in April 2016.

**b) Flood Risk** – The Clerk reported that Wiltshire Council had sent out a reminder to Parish & Town Councils about the ditch project letters to help address concerns about ditches and watercourses not being maintained and increasing the flood risks in our communities.

**c) Issues to be taken to Community Area Transport Group (signage for The Street + signage for Coombe Barn Lane)** – The Clerk asked if the Parish Council wanted to formally take these two matters to the CATG meetings for consideration. The Chairman explained that he was trying to arrange for a direction sign for Martins Removals to be placed in The Street so that their delivery drivers are aware of where to go and it was agreed to get a quotation for a pole mounted sign 'Hidden Junction Ahead' so that it could be placed on private land near Coombe Barn Lane. Councillors agreed to make enquiries with landowners as to locations etc.

**d) Footpath signs** – The Clerk pointed out that she had now received some footpath waymarkers and it was agreed to send the Chairman a copy of the missing footpath sign report that had previously been produced by Mr. Coombes.

### 124. Play Area

**a) Report on Annual RoSPA Play Area Inspection** – The Clerk reported that the Annual RoSPA Play Area Inspection report had been received and that there was nothing of 'High Risk' identified although other minor

works were identified. The Clerk said that she would go through the report with Mr. Davis in order to assess and to try and carry out as much of the minor works as possible.

## 125. Finance, Policy & Resources

a) **RESOLVED** to approve the following payments:

D. L. Davis	Additional work during 2015 to playing field	177.50
D. L. Davis	Play Area Inspections - 26.9.15 – 25.12.15	130.00
L. C. Wood	Clerks Salary – Oct-Dec (Q3)	288.00 (cheque dated 23.12.15)
HMRC	PAYE – Q3	72.00 (cheque dated 11.1.16)
The Poppy Day Appeal	Poppy Wreath for Remembrance Service	20.00
Whitesheet Primary Academy	Hire of meeting rooms	190.00

**b) Risk Assessment for Bonfire Night** – the Clerk pointed out that it had been necessary to draw up a fairly extensive risk assessment for the bonfire & fireworks event in the village, owing to the change in insurance company & the different requirements of the new insurers. Councillors felt that people in the village do appreciate the bonfire night and that it was worth the effort.

**c) To approve/amend Financial Regulations** – the Council agreed that the Financial Regulations should be amended to comply with the Transparency Code where necessary. The Clerk agreed to draft out any amendments necessary for presentation to the Council at the next meeting.

**d) To consider the Budget figures for 2016/17** (draft report attached) – draft budget figures had been distributed to members:

- Members agreed that the following S.137 donations should be made in 2016/17
  - Upper Stour Magazine - £55
  - Mere & District Linkscheme - £105
  - Kilmington News - £65
- Members agreed to increase the donation to St. Mary's Church for churchyard maintenance from £410 to £450.
- Members noted that the top-up grant from Wiltshire Council had been reduced from £99.43 last year to £17.90 this year.
- Members noted that £200 had been budgeted for website administration

Members were aware that this would result in a precept of £6039 as opposed to £4727 last year and, using the taxbase provided by Wiltshire Council, this would result in a 24.84% increase on a Band D property, raising it from £35.95 to £44.88 per year. However, members were also mindful that there is pressure on Parish & Town Councils to raise their precepts to provide services that are under threat or being cut by Wiltshire Council.

**e) To approve Precept on Wiltshire Council for 2016/17** – members approved the Precept on Wiltshire Council for 2016/17 of £6039 (£6056.90 including additional top up grant from Wiltshire Council) and the Chairman signed the Precept Form accordingly.

## 126. General Items

None

*Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.*

Meeting closed at 21.38

Date of next meeting 17<sup>th</sup> March 2016