

KILMINGTON PARISH COUNCIL

Parish Clerk – Mrs. L. C. Wood

Minutes of a meeting of the Parish Council held on Thursday, 12th March 2015, at 7.30 p.m. in Whitesheet CEVA Primary School.

Present: Councillors: G. Cotton (Chairman), Mrs. E. Hames (Vice-Chairman), M. Curtis, R. Flower, G. Hunt, N. Meeker & C. Reeves

Also: Mr. Tony Brimble, Mr. Peter Brimble.

Meeting convened at 7.34 p.m. with Public Session

The Chairman will convene the Parish Council meeting after the public session – please note that members of the public will be no longer permitted to speak unless invited to do so by the Chairman.

Mr. Tony Brimble spoke about the planning application for Change of Use of BC Motors and introduced his son, Peter Brimble, who owns the business making promenade tiles. Mr. Peter Brimble explained that his business is currently based in Wincanton and has grown over the last 2 or 3 years to an extent that their current premises is no longer suitable. He came across this site which is suitable for our needs and made pre-app enquiries. Currently employ 8 people including myself and we would like to manufacture from the premises but this will not involve any external change to the existing premises at the present time. The only access we would use would be at the rear of the building and there would be no visible alteration from the road. The manufacturing process involves mixing material which is hand-cast into moulds; once it is cured it is stripped from the mould, palletised and sent out to builders merchants. We sell through builders merchants, we are manufacturers and do not sell to the general public. A haulier, based in Frome, collects during the evening and there will not be a great deal of vehicle movements.

Apologies for absence received from PC Richard Salter & PCSO Peter Tcherniawsky. Apologies for late arrival received from Wiltshire Cllr. George Jeans who was also attending a meeting of Zeals Parish Council.

84. To receive declarations of interest from Members and to consider requests for new DPI dispensations. (*Members are invited to declare disclosable pecuniary interests and other interests in items on the agenda as required by the Kilmingtton Parish Council Code of Conduct for Members and by the Localism Act 2011*)

- None received

85. Minutes – The Minutes of the Parish Council meeting held on Thursday, 27th November 2014 were approved and signed as a correct record of proceedings.

86. Matters Arising

a) Wiltshire Pink Ribbon Walk (see Minutes of meeting 27.11.14 – Public Session) – The Clerk explained that she had received publicity material for the Wiltshire Pink Ribbon Walk which would take place on Saturday, 6th June. There was a 5 mile, 10 mile or 20 mile walk and participants are expected to be about 750 with around 250 participants completing each distance. Except where permission to use private land has been directly requested, the route will follow public access local roads, bridleways and footpaths. The organisers have ensured that all landowners are aware of the event taking place. There will be support staff and medics. The Clerk had received a copy of the organiser's employers and public & products liability insurance details. Members noted this information.

b) Traffic speeds/calming along Kilmingtton Common - report on CATG meeting held on 12.1.15 (see Minute Ref: 77a) – Cllr. Mrs. Hames attended the Community Area Transport Group meeting on 12th January where the proposals for new 40mph roundal signs were discussed. It was estimated that the total cost would be approximately £2,500 and the Area Board would request a 10% contribution from the Parish

Council. The Clerk confirmed that the Area Board had approved the funding on 4th February. RESOLVED on proposal made by Cllr. Hunt, seconded by Cllr. Mrs. Hames, that the Parish Council contribute £250 towards this project.

Cllr. Meeker pointed out that he had still not received any sandbags.

87. Reports

a) Neighbourhood Policing Report – the Clerk reported that the Neighbourhood Policing Team had sent their apologies but had provided the council with a number of newsletters for distribution.

b) Wiltshire Councillor's Report – Cllr. Jeans reported that Stourton was asking for similar proposals to Kilmington i.e. 40mph roundels. He also explained that the National Trust had approached him recently about the road up to Alfreds Tower. Mr. Mike McCormack had been to see him about the problems with litter, bad passing places and the general state of the road. The suggestion is that the Community Area Transport Group, National Trust, Kilmington Parish Council & Stourton Parish Council form a partnership to try and improve the situation. The Parish Council agreed to raise this matter as a future agenda item.

88. Planning

(All applications can be viewed on Wiltshire Council's website

<http://www.wiltshire.gov.uk/environmentandplanning/planninganddevelopment/planningapplicationssearchonline/planningsearch.htm> – and type in the relevant application number)

a) Applications to consider at the meeting:

Application Ref: 15/00928/FUL

Application for: Full Planning

Proposal: Single-storey extension to rear. Reposition existing oil tank.

At: 2 Mount Pleasant, Kilmington. BA12 6RL

RESOLVED on proposal made by Cllr. Hunt, seconded by Cllr. Mrs. Hames, to support the above application.

Proposal carried with a unanimous vote of approval.

Application Ref: 15/01080/FUL

Application for: Full Planning

Proposal: Change of use from car sales premises, workshop, offices and residential to manufacture of promenade tiles, office, storage and residential.

At: BC Motors, Norton Ferris, Warminster, BA12 7HT

Mr. Brimble was asked about the bungalow and he explained that the bungalow has a tie to the premises but Mr. Brimble had no plans to live there. RESOLVED to support the above application on proposal made by Cllr.

Flower, seconded by Cllr. Reeves and carried with a unanimous vote of approval.

Application Ref: 15/01191/FUL

Application for: Full Planning

Proposal: Replace existing barns with new barns for holiday let use

At: Long Knoll Barns, Cokers Lane, Kilmington. BA12 7HU

RESOLVED on proposal made by Cllr. Meeker, seconded by Cllr. Flower and carried with a unanimous vote to support the above application on condition that the holiday lets are tied to the main property and cannot be occupied or sold off separately. Also to point out that the public right of way runs through the applicant's property, near to the site and that the site can be seen from the public right of way.

b) Applications considered since last meeting:

Application Ref: 14/11219/FUL & 14/11219/FUL (Amended)

Application for: Full Planning

Proposal: Creation of new agricultural access

Address: Land adjacent to Great Ground Farm, Kilmington Common, Kilmington BA12 6QU

Parish Council response: Support with condition Wiltshire Council decision: Approve with conditions

c) Wiltshire Housing Site Allocations Development Plan Documents – Informal Consultation on initial site options - The Clerk informed members that Wiltshire Council was consulting the public and stakeholders on site options and the identification of potential sites. The Wiltshire Housing Site Allocations Development Plan Document (DPD) will allocate new sites for housing and amend, where necessary, existing settlement boundaries. Following consultation with the Parish and Town Councils on the methodology and draft proposals relating to the review of settlement boundaries in 2014, this document sets out the methodology to identify new housing sites and how the public can inform the process. The Clerk informed members that this was not really appropriate for Kilmington as it was not identified as a Housing Settlement within the Wiltshire Core Strategy and therefore housing site allocations will not be considered for Kilmington.

89. Highways, Rivers, Footpaths & Transport

a) Highway and footpath issues for Parish Steward – A list of pot hole locations was given to the Chairman. Members also discussed their concerns for ponds and gulleys in the parish which were no longer cleared on a regular basis. The Clerk raised the issue of hedge cutting and said that she had received a complaint from Mr. Coombes regarding the fact that farmers and landowners were not clearing up their hedgecuttings from the highway immediately.

b) Notice of Temporary Road Closure Order for The Lionheart cyclo sportive (Cycling Event) – the Clerk confirmed that part of Tower road would be closed on Sunday, 22nd March between 9.30 a.m. & 1.30 p.m. for the Lionheart Cyclo sportive Cycling Event.

c) Notice of withdrawal of current Speed Indicator Device Scheme – The Clerk reported that although Wiltshire Council had received some indications of support from parishes for financial contributions towards the retention of the Speed Indicator Devices, they comprised a relatively small percentage of a partial response and Wiltshire Council had therefore written to advise that the SIDs, as currently funded, would be withdrawn. Cllr. Jeans explained that there were two SID schemes and that Wiltshire Council were talking about the directly funded scheme and not the Area Board funded scheme. Cllr. Jeans confirmed that the South West Wiltshire Area Board owns a Speed Indicator Device for use in the parishes but this had not been in use because of concerns over liability insurance relating to whoever had erected the device. Cllr. Jeans and Cllr. Peter Edge had found a company that would offer them public liability insurance to erect the SIDs in the parishes for £250. The Area Board had recently agreed to pay this £250 and if the parishes are prepared to put up a pole on private land then Cllr. Jeans is prepared to erect the device in rotation with other villages that would like to use it. Cllr. Reeves agreed to erect a pole on his land and the Parish Council gratefully accepted Cllr. Jeans' kind offer to erect the Speed Indicator Device.

90. Play Area

Cllr. Reeves confirmed that the Playing Field Committee had met recently and agreed that there was still a need for a Playing Field Committee as it was thought useful to have a committee with different members and possibly some that have families that are regular users of the Playing Field. Moles had been very active in the playing field recently and Cllr. Reeves and been in there and levelled it off. It was reported that the Aerial Runway was not running right and the Clerk agreed to contact the suppliers about this. The Clerk also agreed to contact Mr. Darren Davis regarding the erection of the signs.

91. Finance, Policy & Resources

a) Payments – RESOLVED to approve the following payments:

L. C. Wood	Salary Q4	280.00
HMRC	PAYE Q4	70.00
Cash	Petty Cash reimbursement (postage)	8.09

D. L. Davis	Weekly play area inspections 27.12.14 – 27.3.15	130.00
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b) Transparency Code for Parish Councils – the Clerk explained that the Local Audit and Accountability Act 2014 sets out a new audit framework for local public authorities which are currently covered by the Audit Commission regime. Under the new audit framework smaller authorities, including parish councils, internal drainage boards, charter trustees and port health authorities, with an annual turnover not exceeding £25,000 will be exempt from routine external audit. In place of routine audit, these smaller authorities will be subject to the new transparency requirements laid out in this Code. This will enable local electors and ratepayers to access relevant information about the authorities’ accounts and governance. No later than 1st July 2015 the Parish Council will be required to publish, on the village website:

- a. all items of expenditure above £100
- b. end of year accounts
- c. annual governance statement
- d. internal audit report
- e. list of councillor or member responsibilities
- f. the details of public land and building assets
- g. Minutes, agendas and meeting papers of formal meetings

The Clerk said that she was concerned as Kilmington did not have a website. She had made enquiries with Wiltshire Council who had said that it would not be possible for parishes to publish this information on their website. The Clerk understood, however, that the government would be providing some grant money for parishes to set up websites but was unsure as to how or when this would roll out. The Clerk had made an enquiry with WALC who replied: ‘We are looking into whether there may be any options for councils and I am also aware that NALC is seeking some funding for councils to deal with any extra burdens coming from this code. I do not have further information at the moment but I will let councils know as soon as I know more.’ The Parish Council agreed that the Clerk should make some enquiries as to the cost options for setting up a basic website.

92. General Items

a) Date of next meeting (Annual Parish Meeting + Annual Parish Council Meeting) – Thursday, 28th May at 7.30 p.m.

b) Oil Buying Club – The Clerk had received some information about an oil buying club but it was agreed that the Parish Council was not in a position to operate such a scheme.

Cllr. Flower reported that there was a Wiltshire Council sign on Kilmington Common which was currently obstructed by a holly bush. Also there was a yellow ‘Community Speedwatch’ sign along Kilmington Common which should probably be removed. The Clerk said that she would investigate and report back.

Forthcoming Meetings/Events

- Magna Carta Pageant

Meeting closed at 21.24 p.m.

Members are reminded that the Parish Council has a general duty to consider the following matters in the exercise of any of its functions: Equal Opportunities (race, gender, sexual orientation, marital status and any disability), Crime and Disorder, Health & Safety and Human Rights.